

## Basic information and conditions for applying for a Postdoctoral Student Grant of CU (GUKPOST)

Conditions for applying for a GUKPOST grant:

- A postdoc submits an application for GUKPOST when applying for a postdoctoral residency according to the call on the website: <https://uniba.sk/veda/postdoktorandske-pobyty/>
- the topic of GUKPOST should be part of the solution of the topic of postdoctoral stay, it must not be identical to the name (topic) of the postdoctoral stay
- maximum grant amount is 12 000,- Eur
- only direct current expenses incurred in connection with the implementation of ESG researchers (postdoctoral students of CU) are eligible expenses
- The grant must be submitted in two forms:
  - a) electronically on the website: <https://kmn.sk/GUKPOST> .  
After submitting GUKPOST, the applicant will be generated a proof of grant submission and a grant application.  
The generated grant submission document and the generated application together with attachments will be sent by the applicant for postdoctoral stay to the faculty with the application for postdoctoral residency. The method of sending documents is determined by the faculty (e-form / written form).
  - b) submission in e-form / written form to the faculty where the postdoctoral stay is to be carried out (to be determined by the faculty of CU)  
e-Grant form / written form of grant GUKPOST will be submitted by the applicant for postdoctoral stay together with the application for postdoctoral stay. The GUKPOST application, the generated grant confirmation and the grant annexes are part of the documents for applying for postdoctoral residency.
- GUKPOST is assigned on the date of the postdoctoral stay

### GUKPOST minimum standards:

- a) Postdoc grant documentation must be published bilingually, i.e. in Slovak and English
- b) The call for both postdoctoral assignments and grants for postdocs must clearly specify the rules for applying for residency, as well as the postdoc's grant, the rules for evaluation, selection, funding and implementation of the grant
- c) For the assessment and evaluation of postdoctoral grants, professional and transparent evaluations must be ensured **by two evaluators, an evaluation committee** with secured feedback, the results must be published
- d) Successful postdocs to whom the postdoc's grant is awarded (grant researcher) will receive a **postdoc grant decree**, which must contain: identification of the postdoc (faculty, department/institute), identification of the entity providing the grant, grant name, grant number, amount assigned, grant solution period
- e) The condition for releasing the allocated grant funds of a postdoctoral student is the signing **of an affidavit of the grant researcher**, which also includes the prohibition of double funding, submission of the final report and other conditions for drawing grant funds and binding deadlines for solving the grant

(Double funding means that the same grant researcher cannot finance the same project expenses at the same time with several forms of support from other public sources, European Union sources or other instruments of financial assistance provided by the Slovak Republic.)

- f) The date of completion of the postdoctoral stay must not precede the date of completion of the grant solution.
- g) After the end of the grant period (no later than one month before the end of the postdoctoral stay), the researcher GUKPOST - postdoctoral student submits the final grant report bilingually (or only in English) electronically via the link published on the website: <https://uniba.sk/veda/postdoktorandske-pobyty/grant-postdoktoranda-uk-gukpost/> and also in writing to the Vice-Rector for Science and Doctoral Studies of Comenius University. The final report must contain an evaluation of the grant solution, achieved results, grant implementation, publication outputs and financial part - spending of expenses.
- h) The eligible expenses for drawing the funds of the postdoc grant are:
- Travel expenses of the grant holder for the solution of the grant
  - Consumables, other goods and services related to the implementation of the grant
  - Devices and equipment up to a maximum of 1 700.00 Eur
  - Software, appreciable rights up to a maximum of 2,400.00 Eur
  - Conference fees based on active participation
  - VAT is an eligible expenditure for Comenius University and its faculties and components
  - When drawing funds of early stage grants from the Recovery Plan, double financing from calls of the Recovery Plan is not allowed, it is not possible to finance several forms of support from public sources, European Union sources, other instruments of financial support provided to the Slovak Republic, which is binding in the affidavit when receiving the grant
  - The publication outputs of a postdoc grant must have only one grant exclusively listed, i.e. the awarded postdoctoral student grant (GUKPOST)