

From 2023, paper Learning agreement (LA) was replaced by an electronic Learning agreement (**DLA** /OLA: Digital or Online Learning agreement) for mobilities to program countries (EU + several other countries [associated with the program](#)). Data in DLA are exchanged electronically by the sending and receiving higher education institutions via the Erasmus without paper (EWP) platform.

1. The student prepares the electronic Learning agreement in the Workflow environment of the Mobility Online system, which the CU uses to manage mobilities, in the section **Before the mobility - Digital Learning Agreement** (replaces paper LA and is mandatory in 2023):

1 Enter courses at home institution
Enter courses at partner institution

2 View/print signed Digital Learning agreement (DLA)

3 Upload Learning Agreement (use only if not possible to use digital LA)
Upload European Health Insurance Card (EHIC/EPZP)
Upload Academic calendar

The student enters subjects at the CU and at a foreign school by clicking on the links **Enter courses at home institution / Enter courses at partner institution** (number 1 in the first picture) and then by clicking **Enter further courses...**

After completing the courses, DLA can be checked with the **Final check before signing** button in the DLA

Back Enter further courses... Final check before signing

and then send it to the faculty for signature with the **Sign and Transfer** button (after pressing Final check before signing).

2. In a similar way, the DLA can also be viewed after it has been signed by the faculty and the partner by clicking on the link **View/print signed Digital Learning agreement (DLA)** (link number 2 in the first picture) and then printed or saved via **Show current version** button and the **printer icon**:

Nationality	Gender

Printer icon

According to common European rules, the receiving school should sign the DLA electronically in its information system, the student will see the signature in Workflow and the DLA itself.

3. If this does not happen, and the receiving university is unable to sign the DLA electronically, it may sign a printed/saved copy of DLA sent by the student. The student then uploads the signed copy to Workflow via the link **Upload Learning Agreement (use only if not possible to use digital LA)** (link 3 in first picture).
4. The student moves to the next step of mobility preparation after the electronic signature of DLA by the receiving foreign higher education institution or after uploading a copy of the DLA signed by the receiving school. We can only accept signing a copy of the DLA in exceptional cases, when the receiving school is not yet connected to Erasmus without paper (EWP) platform.