



UNIVERZITA  
KOMENSKÉHO  
V BRATISLAVE

# **Internal Regulations of Comenius University Bratislava**

Internal Regulation No. 31/2023

approved by the Scientific Board  
of Comenius University Bratislava

**Amendment No. 1  
to Internal Regulation No. 24/2021  
Framework Criteria for Obtaining the Degree  
of Associate Professor and Professor  
at Comenius University Bratislava**

**2023 Edition**

At the Comenius University Bratislava (hereinafter referred to as "the CU"), in accordance with Section 12 (1) (d) of Act No. 131/2002 Coll. on Higher Education and on Amendments and Additions to Certain Acts, as amended (hereinafter referred to as "the Higher Education Act"), the Scientific Board of Comenius University Bratislava (hereinafter referred to as "the Scientific Board of CU") approved at its meeting on 5 June 2023, Amendment No. 1 to Internal Regulation No. 24/2021 Framework Criteria for Obtaining the Degree of Associate Professor and Professor at Comenius University (hereinafter referred to as "the Framework Criteria").

### **Art. 1**

The Framework Criteria shall be changed as follows:

1. The words "function of associate professor" in all forms are replaced by the words "functional position of associate professor" in the entire text of the Regulation. The words "function of professor" in all forms are replaced by the words "functional position of professor" in the entire text of the regulations.
2. In Article 3 (2), letter (b) shall read:  
  
"(b) the publication of at least one undergraduate textbook or two textbooks or teaching texts or chapters therein (in the case of textbooks or teaching texts or other publications established by faculty criteria under this subparagraph, the publication of chapters in at least two textbooks or teaching texts or other publications established by faculty criteria under this subparagraph is required), with the extent of the applicant's actual contribution of at least six author sheets for the humanities and social sciences and three author sheets for the natural sciences, medical sciences and pharmaceutical sciences; where the faculty criteria so provide, other publications that are demonstrably used in the performance of teaching activities shall also be considered as outputs under this subparagraph (these specific publication outputs cannot also be used to demonstrate the fulfilment of the criteria of the candidate in the field of scientific papers or outputs),".
3. The former Annex to the Framework Criteria is replaced by the Annex to this Amendment.

### **Art. 2**

This Amendment enters into force and take effect on the date of its approval by the Scientific Board of Comenius University.

Prof. (professor) JUDr. Marek Števíček, DrSc.,  
Chairman of the Scientific Board of CU

**Minimum criteria for obtaining the degree of associate professor and the degree of professor at Comenius University Bratislava, approved by the Scientific Board of CU on.....**

The name of the faculty that approves the minimum and other criteria for obtaining the degree of associate professor and for obtaining the degree of professor:

Department of Habilitation and Inauguration Procedure: **Name of the field of study to which the habilitation and inauguration procedure disciplines are assigned or the names of the habilitation and inauguration procedure discipline(s)**

Minimum mandatory requirements	Required minimum values	
	Assoc. Prof.	Prof. (professor)
<b>1. Educational activity and creation of study materials</b> Duration of performing teaching activity: Higher education textbook or teaching text or scripts or chapters, in them the extent of the author's sheets (indicate the applicant's share of authorship):  Final theses defended under the supervision of the candidate:	3 years after PhD.  -  3 author's sheets	3 years after Assoc. Prof. 1 x textbook or 2x teaching book or university textbook (including chapters)  3 author sheets <sup>a</sup> / 6 author sheets <sup>b</sup>
<b>2. Scientific and research or creative artistic activity*)</b> Scientific outputs, of which outputs in categories A+; A and A-:		
<b>3. Responses to publication or artistic outputs*)</b> Responses total of which: Responses registered in WoS, SCOPUS, or other relevant international database according to the specifics of the discipline		
<b>4. Scientific School</b> Training of doctoral students: (completed/post-dissertation examination): Participant/leader of a research or artistic project or other scientific or artistic team according to the specifics of the discipline	- -	
<b>5. Other specific criteria**)</b>		

<sup>a</sup> for natural, medical, pharmaceutical sciences

<sup>b</sup> for humanities, social sciences

\*) Indicate in brackets the figures for the last 5 years

\*\*\*) Additional criteria to be determined by the scientific boards of the faculties, taking into account the specifics of the Hal Procedure discipline.

Optional part:

Definition of categories of scientific publications according to the specifics of a discipline or group of

disciplines<sup>4</sup>:

A+	
A	
A-	
B	

---

<sup>4</sup> Unless the categories of scientific publications are defined according to the above table, each output will have to be categorised individually from a qualitative assessment of the content of the scientific outputs, not from a formalistic and scientometric assessment.