



UNIVERZITA  
KOMENSKÉHO  
V BRATISLAVE

# **Internal Regulations of Comenius University Bratislava**

Internal Regulation No. 12/2023

approved by the Academic Senate  
of Comenius University Bratislava

**Addendum No. 2  
to Internal Regulation No. 23/2021  
Internal Quality Assurance System  
for Higher Education  
of Comenius University Bratislava**

**2023 Edition**

The Academic Senate of Comenius University Bratislava (the "AS Comenius University") in accordance with §15 (2)(n) of Act No. 131/2002 Coll. on Higher Education and on amendment of certain acts, as amended (the "Higher Education Act") and Article 48a (4) of the Internal Regulation No. 10/2008 Statute of Comenius University Bratislava, as amended, after the opinion of the Scientific Board of Comenius University dated 06 March 2023, approved Internal Regulation No. 12/2023 Addendum No. 2 to Internal Regulation No. 23/2021 Internal Quality Assurance System for Higher Education of Comenius University Bratislava (the "Internal System") on 15 March 2023.

## **Article I**

The Internal System shall change as follows:

1. In Article 93 (1)(c), the words "(work-based learning contract)" are added after the words "work-based learning contract".
2. Article 94, including the heading, reads:

### **"Article 94 Creation of Specialised Educational Facilities**

- (1) The proposal to create a specialised educational facility under Article 88 and 93 (1)(a) and (b) or the petition to conclude a work-based learning contract under Article 93 (1)(c) shall be submitted by the dean to the faculty accreditation board on behalf of the faculty or a group of faculties in the form of a written application (the "application"). This application shall include justification for the proposal taking into account the needs of the respective programme.
- (2) For the purposes of evaluating the application under paragraph (1), the accreditation board assesses the fulfilment of the criteria for securing quality practical instruction, human resources, space requirements, material and technical conditions for securing quality practical instruction within relevant accredited study programmes at the individual faculties which are stakeholders in the specialised educational facility. Standards issued by the Slovak Accreditation Agency for Higher Education, generally binding legislation, and internal regulations of Comenius University are considered in this evaluation process.
- (3) The faculty accreditation board prepares minutes which contain specific statements on the fulfilment of individual criteria and a recommendation on the creation of the specialised educational facility or the conclusion of a work-based learning contract.
- (4) In accordance with generally binding regulations and internal regulations of Comenius University and in accordance with the recommendations of the faculty accreditation board:

- a) the rector shall decide on the creation of the specialised educational facility under Article 88, a specialised technical facility as part of Comenius University, a specialised technical facility under Article 93 (1)(b), or the conclusion of a work-based learning contract at Comenius University;
  - b) the dean shall decide on if a created specialised educational facility is part of a faculty, or if a work-based learning contract is concluded for the faculty."
- 3. Article 95 is deleted.
  - 4. Article 96, including the heading, reads:

**"Article 96  
Evaluation of the Activity of an Educational Facility**

- (1) The faculty accreditation board regularly reviews the activity of the specialised educational facility.
  - (2) If a specialised educational facility repeatedly fails to fulfil the minimum standards to ensure quality practical instruction of students, or no instruction is taking place, the rector or dean may decide based on the recommendation of the faculty accreditation board under Article 94 (4) to dissolve the specialised educational facility so that instruction is not endangered."
- 5. Article 97 (1) reads:

"(1) The organisation, content and scope of instruction at a specialised educational facility is governed by the study programme for the relevant field of study,
  - 6. In Article 97 (2), the words "discussed by both parties" are replaced by the words "discussed by the stakeholding parties".
  - 7. Article 97 (3) reads:

"(3) The employees of collaborating facilities who are authorised to provide practical instruction and who at the same time employed or in a similar working relationship with a public higher education institution are actually responsible for providing practical instruction."
  - 8. Article 98 (1) reads:

"(1) Payment for the operating costs of a special educational facility is defined in the work-based learning contract or in the decision to create a special educational facility. If payment of special educational facility operating costs are not sufficiently specified in the work-based learning contract or in the decision to create a specialised educational facility, these costs will be budgeted among the participating employers based on the number of hours worked by the employees in the relevant calendar month in accordance with the work reports."

9. Article 98 (2) reads:

“(2) The handling of intellectual property rights shall be defined in the work-based learning contract or in the decision to create a special educational facility. If the handling of intellectual property rights originating by the activities of the specialised educational facility is not sufficiently defined in the work-based learning contract or in the decision to create a special educational facility, the newly created intellectual property rights shall be assigned to the stakeholding parties proportionally with respect to the level of their participation in their creation. This has no prejudice towards the provisions of the specific internal regulation of Comenius University dealing with the handling of intellectual property rights at Comenius University.”.

10. Annex No. 1 is deleted.

## **Article II**

This addendum enters into force and effect on the date of its approval by the Academic Senate of Comenius University.

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