

# Internal regulations of Comenius University in Bratislava

## **Internal regulation No. 13/2018**

Adopted by the Academic Senate of Comenius University in  
Bratislava

**Disciplinary Rules  
for the Students of Comenius University in Bratislava**



**Year 2018**

PART ONE BASIC PROVISIONS.....	3
Article 1 Subject of regulation .....	3
Article 2 Disciplinary Commission .....	3
Article 3 Disciplinary offence .....	4
Article 4 Disciplinary measure .....	7
PART TWO DISCIPLINARY PROCEEDINGS.....	8
Article 5.....	8
Article 6 Disciplinary Commission proceedings.....	9
Article 7 Disciplinary Commission deliberations.....	9
Article 8 Decision on imposing disciplinary measure .....	9
PART THREE REVIEW OF DECISION TO IMPOSE DISCIPLINARY MEASURE .....	11
PART FOUR COMMON, TRANSITIONAL AND FINAL PROVISION .....	12
Article 10 Finality of decision to impose disciplinary measure .....	12
Article 11 Delivery .....	12
Article 12 Common, transitional and final provision .....	13
Annex No. 1 Proposal to commence disciplinary proceedings	
Annex No. 2 Request for appearance	
Annex No. 3 Decision to impose disciplinary measure	
Annex No. 4 Decision to drop imposing of disciplinary measure	
Annex No. 5 Decision to review the decision to impose disciplinary measure	

Following the adoption by the Academic Senate of Comenius University in Bratislava on June 27, 2018, consistent with Act No. 131/2002 Z.z. on Higher education institutions S 15 (1) (j) as amended (hereinafter as “Higher Education Act), Comenius University in Bratislava (hereinafter as “CU”) issues these Disciplinary Rules for the Students of Comenius University (hereinafter as “Disciplinary Rules”).

## **PART ONE BASIC PROVISIONS**

### **Article 1 Subject of regulation**

- (1) These Disciplinary Rules regulate the status of Disciplinary Commission for the Students of Comenius University (hereinafter as “Disciplinary Commission”), disciplinary offences and the respective liability and disciplinary measures, disciplinary proceedings except disciplinary proceedings and decision taking of Disciplinary Commission, essential components of the decision to impose disciplinary measure, possibility of its review and its coming into force.
- (2) These Disciplinary Rules regulate neither the status of Disciplinary Commission of Comenius University for the Students nor disciplinary proceedings concerning students of study programmes carried out directly by Comenius University as all study programmes are carried out by Comenius University faculties.

### **Article 2 Disciplinary Commission**

- (1) Disciplinary Commission hears disciplinary offences of the students enrolled in a study programme carried out by a faculty and submits the proposal to the faculty dean (hereinafter as “Dean”) for decision.<sup>1</sup>
- (2) Disciplinary Commission members and its chairperson are appointed and removed from among the members of its academic community by Dean after approval of the faculty Academic Senate; half of its members are composed of students.<sup>2</sup> Disciplinary Commission comprises at least four members. A Vice-Dean in charge of the study programmes of the first two degrees of higher education studies is as a rule appointed Chairperson of Disciplinary Commission.
- (3) Membership in the Disciplinary Commission terminates
  - a) upon expiration of the term in office,
  - b) by resigning the membership; it terminates on the day of the delivery of the written notice in a documentary form to Dean,
  - c) by termination of the membership in faculty academic community,
  - d) by removal,
  - e) by member’s death.

---

<sup>1</sup> Higher Education Act S 31 (1)

<sup>2</sup> Higher Education Act S 31 (2)

- (4) The chairperson's and members' term in Disciplinary Commission shall be three years, unless stated otherwise by faculty Disciplinary Rules. The same person may be appointed Disciplinary Commission chairperson or member repeatedly.
- (5) Activities of Disciplinary Commission are governed by the Rules of Procedure of Disciplinary Commission for the Students of Comenius University (hereinafter as "Rules of Procedure of the Disciplinary Commission") unless faculty has issued its own disciplinary commission rules of procedure consistent with Higher Education Act<sup>3</sup>.
- (6) Administrative and technical tasks related to the disciplinary commission activities are performed by the faculty study department. Disciplinary commission chairperson may assign another faculty employee to perform administrative and technical tasks. Study department head or a person assigned by him or any other faculty employee (hereinafter as "administrative worker") attends Disciplinary Commission sessions without right to vote.

### **Article 3 Disciplinary offence**

- (1) Disciplinary offence is a faulty breach of rules of law, internal regulations of CU or its parts, or public order<sup>4</sup> the elements of which are stated in this internal regulation.
- (2) According to the level of culpability disciplinary offence may be committed either by negligence or wilfully.
- (3) To be held liable for disciplinary offence negligent fault will be sufficient unless explicitly stated otherwise by generally binding rules of law, internal regulations of CU or its parts that wilful fault must be proved.
- (4) Disciplinary offence is committed by negligence if the student
  - a) was aware that by his/her act/acts he/she might breach the rule stated in S 1, or public order, while relying without reasonable grounds that would not happen, or
  - b) he/she was not aware that by his/her act/acts he/she might breach the/she rule stated in S 1, or public order, although he/she should have and could have known that in respect to the circumstances and his/her personal situation.
- (5) Disciplinary offence is committed wilfully if the student
  - a) by his/her act/acts wanted to breach the rule stated under S 1, or public order, or
  - b) he/she was aware that by his/her act/acts he/she could breach the rule stated in S 1, or public order, and was satisfied in case it would happen.
- (6) Student's disciplinary offence is
  - a) intentional major breach of duty arising from the decisions of academic home rule authorities of Comenius University or its parts, from generally binding rules of law, internal regulations of CU or its parts unless internal regulation of CU or its faculty require for such conduct or omission expulsion from studies for failure to meet the terms of study programme,
  - b) to bring into disrepute good fame or good name of CU or its part,

---

<sup>3</sup> Higher Education Act S 33 (3) (a)

<sup>4</sup> Higher Education Act S 72 (1)

- c) unauthorized interference with the personality protection right of a an academic community member of a CU employee in particular in cases of dignity or social respect impairment of a CU academic community member or a CU employee,
- d) intentional violent act against a student, employee or visitor of CU,
- e) intentional theft, permanent or temporal appropriation of or serious damage on property owned, administered or used by CU, property of students, employees or visitors of CU or property of third parties,
- f) alcohol drinks, narcotic drugs and psychotropic substances consumption during participating at educational or scientific and research activities of CU or participating under their influence in educational or scientific and research activities of CU,
- g) public support of violence, hate or infringement of rights and freedoms of a group of persons or an individual for the real or deemed affiliation to a race, nation, nationality, ethnic group, for their deemed or real origin, colour of skin, sexual orientation, political convictions, religion, or because they are atheists, or a physical or oral assault against a group of persons or an individual for the reasons named,
- h) public disparagement of a nation, nationality, their language, race, ethnic group, religious group or sexual orientation,
- i) public denying, distrusting, approving of or trying to apologise holocaust, crimes of regimes established upon a fascist ideology, Nazi ideology or communist ideology or crimes of other similar movements that are directed to suppress fundamental rights and freedoms of persons through violence or threat of violence or a threat of another severe harm; genocide, crimes against peace, crimes against humanity or war crimes, if the perpetrator or participant of such crime was convicted through a final judgment of international court established on the basis of international public law the jurisdiction of which has been recognized by the Slovak Republic, or through a final judgment of a Slovak Republic court,
- j) establishing, support or promotion of a group, movement or an ideology directed to suppress human rights and freedoms of persons or which proclaim racial, ethnic, national or religious hate or hate towards another group of persons or which were directed towards similar suppression of fundamental rights and freedoms in the past,
- k) making, keeping or dissemination of electronic or tangible materials containing information stated in (g) to( j),
- l) representing other person´s work as his/her own, using other person´s work or its part in his/her own work without the reference to the original work or a verbatim use of a part of other person´s work without quoting the original author,
- m) repeated submission of the same or slightly changed work that had been submitted by the student within certain subject or within the study programme in order to perform the study obligations, without previous consent of the teacher or guarantor of study programme within which the piece of work is submitted and assessed repeatedly,
- n) any form of copying or unauthorized cooperation or prompting during written or oral evaluating of study results (knowledge testing and assessing) or during the preparation to it in the framework of the subject or use of technical devices or any other information carriers in the manner other than the one allowed in the course of written or oral evaluating of study results (knowledge testing and assessing) or during the preparation to is, in particular if
  1. during knowledge testing and assessing student has a device on him enabling a camouflaged form of communication with another person, receiving and sending messages; switched off cellular phone is not deemed to be such device;

2. during knowledge testing and assessing student uses a device enabling communication with another person, receiving or sending messages,
  3. during knowledge testing and assessing student has on him any information carrier or has an approach to any information carrier which contains even partial information or any materials that may be subject to testing knowledge in the given subject,
  4. student uses any information carrier or has an approach to any information carrier in the course of knowledge testing and assessing.
- o) forgery or intentional unauthorized alteration of documents related to studies; forgery or intentional unauthorized alteration of identity cards, documents or instruments that student submits based on internal regulations of CU and its parts or based on generally binding rules of law, or uses false or unauthorized altered documents related to studies or false or unauthorized altered identity cards, documents or instruments the student submits based on internal regulations of CU and its parts or based on generally binding rules of law as genuine and non-altered,
  - p) breach of the rules the candidate is bound to observe during admission examinations and due to this breach of rules the candidate was admitted to studies,
  - q) failure to pay tuition fees or a payment related to studies up to the amount and within the time due according to special internal regulation of CU; denial to give the information and facts decisive for their stipulating under S 71 (3) (b) Higher Education Act or giving untrue or incomplete information,
  - r) using social support services under Higher Education Act for another purpose than intended or if he/she used them although he/she was not entitled to do so, or if he/she misused this support in any other way, e.g. leaving accommodation facility of Comenius University to another person without the consent of director/head of the accommodation facility, or keeping several lodgings in accommodation facilities during parallel studies in several CU faculties or Higher education institutions,
  - s) trading rights involving conveying the right obtained in relation to studies for a payment, for consideration/counter-value, for a reciprocal service or another advantage,
  - t) breach of generally binding rules of law or internal regulations of CU on non-smokers' protection in the academic area of CU and its surroundings in such distance from the limits of academic area within which generally binding rules ban smoking,
  - u) disturbance or gross misbehaviour or a behaviour that amount to a gross violation of good manners.
- (7) Disciplinary offence is committed publicly, if committed
- a) by the content of the press or by dissemination of a file, film, radio, TV, use of computer network or by another similarly efficient way, or
  - b) in front of two persons present simultaneously.
- (8) Disciplinary offence lapsed if committed more than one year ago. Limitation period does not run during disciplinary offence proceedings or during break of studies.<sup>5</sup> After this period expiration disciplinary proceedings may not be commenced.
- (9) In addition to the student who committed disciplinary offence himself, also the student who organized committing of a disciplinary offence, arranged the act which is disciplinary

---

<sup>5</sup> Higher Education Act S 72 (3)

offence or provided aid in committing disciplinary offence will also be sanctioned for this disciplinary offence.

- (10) Under S 6 (n) use of such communication devices and such information carriers that are expressly allowed by the examining teacher and in the manner allowed by the examining teacher is not a disciplinary offence.
- (11) Wrongfulness of disciplinary offence under S 6 (n) (4) terminates if student proves that information carrier did not even partially contain information related to the knowledge tested.

#### **Article 4** **Disciplinary measure**

- (1) For committing disciplinary offence, student may be imposed some of the following disciplinary measures:
- a) reprimand
  - b) conditional expulsion from studies
  - c) expulsion from studies.<sup>6</sup>
- (2) When imposing disciplinary measure the nature and gravity of disciplinary offence are taken into consideration, including in particular the circumstances under which it was committed, the level of culpability, the consequences of disciplinary offence, the student's conduct hitherto and his/her study scores, whether he/she regretted committing the disciplinary offence or showed his/her efforts for improvement. Seriousness of disciplinary offence and the level of culpability shall be considered by the respective disciplinary commission during disciplinary proceedings. Disciplinary commission must keep in mind that in respect to the level of culpability wilful fault is deemed to be more serious than fault by negligence.
- (3) Disciplinary measure *reprimand* is imposed as a rule for less serious disciplinary offence or a disciplinary offence committed by negligence.
- (4) Disciplinary measure *conditional expulsion from studies* and *expulsion from studies* are imposed as a rule for major disciplinary offences.
- (5) Disciplinary measure *expulsion from studies* is imposed in particular if student
- a) wilfully committed a major disciplinary offence,
  - b) repeatedly committed the disciplinary offence for which he/she was imposed disciplinary measure of reprimand or disciplinary measure of conditional expulsion from studies,
  - c) in the course of the probationary term of conditional expulsion from studies he/she committed another disciplinary offence, or
  - d) committed a disciplinary offence under Article 3 S 6 (b) to (s).
- (6) When imposing disciplinary measure of conditional expulsion from studies, the decision will stipulate the length of time and the terms to be met for the conditional expulsion from

---

<sup>6</sup> Higher Education Act S 72 (2)

studies be revoked. Gravity of the disciplinary offence is taken into account. Length of the probationary period of conditional expulsion from studies will be no less than six months and no more than one year (hereinafter as “probationary period”). Probationary period begins to run on the day following the day when decision on imposing disciplinary measure has come into force.

- (7) Dean or the person assigned by him supervises student’s complying with the terms stipulated in the decision of conditional expulsion from studies for the conditional expulsion from studies be revoked. The terms may be e.g. an agreement to compensate the damage caused to be carried out during probationary period, apologise personally or publicly to the person injured, to submit to the addictive substances treatment or to refrain from some act/acts.
- (8) Providing the student has observed and met the terms of the decision on conditional expulsion from studies during the entire probationary period, Dean shall revoke the conditional expulsion from studies by Decision. If student has not met the terms, Dean will issue Decision by which he/she revokes conditional expulsion from studies and decides at the same time on expulsion from studies without the need of a special session of Disciplinary Commission be summoned. If Dean has not arrived at the decision within 30 days following the probationary period expiration, student is deemed to have complied with the terms and conditional expulsion shall be revoked.
- (9) If, prior to the probationary period expiration, student commits another disciplinary offence, disciplinary measure of expulsion from studies shall be imposed as a rule. Decision of expulsion from studies contains at the same time a decision revoking of the imposed disciplinary measure of conditional expulsion from studies.
- (10) Disciplinary Commission may, through its resolution, drop the proposal to impose disciplinary measure if presumably the disciplinary proceedings of the offence itself by Disciplinary Commission will lead to improvement.

## **PART TWO DISCIPLINARY PROCEEDINGS**

### **Article 5**

#### **Suggestion and proposal to commence disciplinary proceedings**

- (1) Disciplinary proceedings against a student suspected of committing disciplinary offence (hereinafter as “student”) begins upon the delivery of a written proposal to commence disciplinary proceedings to the Disciplinary Commission chairperson. The proposal to commence disciplinary proceedings is submitted by Dean to Disciplinary Commission chairperson.
- (2) The suggestion to submit proposal to commence disciplinary proceedings may be brought by anyone who learnt about the student’s act/acts that may be of a disciplinary offence nature. The suggestion is brought to Dean, another CU employee or a full time doctoral studies student (hereinafter as “full time doctoral student”). A CU employee or a full time doctoral student is bound to pass the suggestion on to Dean. If the suggestion is reasonable, Dean will pass the proposal to commence disciplinary proceedings on to the Disciplinary

Commission chairperson. The identity of the person which brought the suggestion shall be kept secret, if so required by this person.

- (3) The proposal to commence disciplinary proceedings contains as a rule:
  - a) a precise description of the Student's act/acts by which he/she was to have committed disciplinary offence with indicating respective provisions of the Disciplinary Rules, generally binding rules, internal regulations of CU or its part that were to be breached,
  - b) time and place where the disciplinary offence was to be committed,
  - c) the evidence the proposal relies on,
  - d) reasoning why the act/acts is deemed to be disciplinary offence,
  - e) identification of the student who was supposed to have committed the offence.
- (4) If the proposal to commence disciplinary proceedings does comply with the elements under Subsection (3) Disciplinary Commission chairperson may ask Dean to remove the proposal errors within the time stated. In his/her demand, Disciplinary Commission chairperson will state what he/she can see as the proposal errors. If Dean fails to remove the errors in the time set, Disciplinary Commission chairperson will reject the proposal to commence disciplinary proceedings and notifies so Dean.

#### **Article 6 Disciplinary Commission proceedings**

- (1) Based on the proposal to commence disciplinary proceedings Disciplinary Commission chairperson shall summon Disciplinary Commission session without undue delay.
- (2) The course of the session preparation and the course of the Disciplinary Commission session are regulated by the Rules of Procedure of Disciplinary Commission.

#### **Article 7 Disciplinary Commission deliberations**

- (1) Having heard disciplinary offence Disciplinary Commission shall rule on submitting the proposal to impose disciplinary measure to Dean, or on the decision to drop disciplinary proceedings.
- (2) Details involving Disciplinary Commission decision taking and voting are regulated by the Rules of the Procedure of Disciplinary Commission.
- (3) Disciplinary Commission chairperson shall deliver to Dean and the student the decision under Subsection (1) as a rule within two weeks following the Disciplinary Commission session along with the copy of the minutes consistent with Article 7 S (5) Rule of Procedure of the Disciplinary Commission.

#### **Article 8 Decision on imposing disciplinary measure**

- (1) Dean imposes disciplinary measure for committing disciplinary offence under Article 4 Subs. (1) by Decision<sup>7</sup>. Disciplinary measure is imposed as a rule within two weeks

---

<sup>7</sup> Higher Education Act S 72 (4) and (6)

following the delivery of the proposal to impose disciplinary measure by Disciplinary Commission.

- (2) Dean may not impose more severe disciplinary measure than the one proposed by Disciplinary Commission<sup>8</sup>, however, he/she may impose less severe disciplinary measure under Subs. (10). Dean discontinues disciplinary proceedings by a reasoned decision in cases where the Disciplinary Commission was to discontinue disciplinary proceedings under Article 6 S (1) (a) to (e) Rules of Procedure of the Disciplinary Commission.
- (3) After having been delivered the proposal to impose disciplinary measure Dean may return the proposal back to Disciplinary Commission for the proposal be completed in case that further acts should be carried out that are necessary for issuing the decision on imposing disciplinary measure. In case the proposal is returned Disciplinary Commission shall perform the acts as proposed by Dean without undue delay.
- (4) Decision on imposing disciplinary measure must be made in writing, contain an operative part, reasoning and notice on the possibility to submit a request for review.
- (5) Operative part of decision on imposing disciplinary measure contains
  - a) indication of the authority that decided on disciplinary offence,
  - b) the decision addressee (students' s name and surname, date of birth, permanent residence, study programme, year and degree of studies) ,
  - c) the decision on imposing disciplinary measure stating the type of disciplinary measure, or the decision to drop imposing of disciplinary measure,
  - d) description of the act so that it could not be mistaken by another act, stating as a rule place, time and manner of committing, or possibly stating other facts identifying the act beyond doubt,
  - e) indication of the disciplinary offence committed stating the respective provisions of these Disciplinary Rules that were breached by its committing, possibly with stating the provisions of generally binding rules of law, internal regulations of CU or its parts that were breached by committing disciplinary offence.
- (6) If the disciplinary measure imposed is that of conditional expulsion from studies, operative part of the decision further states the terms to be met for conditional expulsion from studies be revoked and the length of probationary period.
- (7) Reasoning of the decision to impose disciplinary measure contains
  - a) summary and assessing of all facts based on which the decision was made including the form of culpability, stating the evidence and other arguments for decision that gave grounds to find out these facts as well as the contemplations by which Dean was led when assessing the evidence and other grounds for decision,
  - b) information as for how Dean treated the student's statements, proposals and comments,
  - c) the contemplations that led Dean when applying the regulations on the basis of which the decision was made, including reasoning of the use of correct contemplation while imposing disciplinary measure.

---

<sup>8</sup> Higher Education Act S 72 (4) 2

- (8) Notice contains information whether the decision on imposing disciplinary measure is final, or whether request to review the decision on imposing disciplinary measure may be brought, in what period, to what authority and where. Notice also contains information whether decision of imposing disciplinary measure may be reviewed by court.
- (9) Decision on imposing disciplinary measure must be served on student into his/her own hands.<sup>9</sup>
- (10) If the offence is less serious and presumably the Disciplinary Commission hearing of the offence will lead to improvement, Dean may by his/her Decision drop imposing of disciplinary measure. In such case, provisions of this Article shall be applied as appropriate.

### **PART THREE**

#### **REVIEW OF DECISION TO IMPOSE DISCIPLINARY MEASURE**

- (1) Student who was imposed disciplinary measure may request in writing in the period of eight days following the day of its delivery to have the decision to impose disciplinary measure reviewed. The request to review the decision to impose disciplinary measure (hereinafter as “request to review decision”) is submitted to Dean who issued the decision. The request submitted on time is of suspensory effect.
- (2) It should be apparent from the request to review decision who submits it, against what decision it is directed and what is proposed, where the contradiction of the decision or preceding disciplinary proceedings is seen with rules of law or internal regulations of CU or its part.
- (3) Dean shall inspect the facts stated in the request to review decision. Dean himself may grant the request and change or revoke decision. It is possible to submit repeatedly a request to review the decision to impose disciplinary measure by which the original decision was changed.
- (4) If Dean does not grant the request to review decision he/she will pass it on to Rector for decision within fifteen work days. Along with the request to review decision he/she will pass to Rector the complete file including the report under Subsection 5 as well as his/her own opinion of the request to review decision.
- (5) The report will contain complete outcomes of the disciplinary proceedings hitherto, particularly the data on all the acts carried out, on newly performed evidence and investigations, statement to timeliness of request to review decision submitted and on compliance with the request essential elements prescribed. In the report, Dean shall state his/her opinion of the possible student’s objections along with respective evidence and also his/her opinion as for completeness and correctness of the real state of things as found as well as legal opinion from which the contested decision on imposing disciplinary measure arose.
- (6) Rector as a second instance authority will inspect Dean’s decision and if he/she finds it contrary to law, internal regulation of CU or its part, he/she will change or revoke the

---

<sup>9</sup> Higher Education Act S 72 (6)

decision; otherwise he/she will reject the request and confirm the decision. Rector may change the Dean's decision and impose less severe disciplinary measure if there are reasons to do so under Article 4; in such case Rector will reason in what he/she sees inappropriateness of the disciplinary measure imposed and argue appropriateness of the disciplinary measure imposed by him. Rector must issue decision no later than within 30 days since the delivery of the request to review Dean's decision.<sup>10</sup>

- (7) In the reasoning of the second instance decision he/she will describe the course of disciplinary proceedings hitherto (indicating the first instance authority that decided on disciplinary offence, where and when the decision was issued, whom the decision concerned and in what matter). Further, he/she will state in the second instance decision who and when submitted the request to review decision. At the same time, he/she assesses whether the request to review decision was submitted on time and by the person entitled. Then a brief description follows of what student objects in his/her request to review decision, what he/she proposes and how these objections are treated.
- (8) The provisions of Article 8 (5, 6, 8, 9) shall be applied for second instance decision as appropriate.

#### **PART FOUR COMMON, TRANSITIONAL AND FINAL PROVISION**

##### **Article 10**

##### **Finality of decision to impose disciplinary measure**

- (1) Decision on imposing disciplinary measure against which a request to review cannot be submitted is final.
- (2) Dean's first instance decision on imposing disciplinary measure against which student will not submit request to review decision comes into force on the day of expiration of the eight-day period under Article 9 S (1).
- (3) Rector's second instance decision on the request to review decision comes into force on the day of its serving on student.
- (4) If student was imposed disciplinary measure of expulsion from studies, the day of termination of studies will be the day when decision to expel from studies came into force.<sup>11</sup>

##### **Article 11**

##### **Delivery**

- (1) Decision taking on disciplinary offence is deemed to be deciding in matters of academic rights and duties of students.
- (2) The provisions on delivery of documents under the respective part of the Rules of Study of CU that regulates the proceedings in the matters of academic rights and duties of students are used as appropriate for delivery of documents in disciplinary proceedings.

---

<sup>10</sup> Higher Education Act S 72 (6)

<sup>11</sup> Higher Education Act S 66 (2) (c)

**Article 12**  
**Common, transitional and final provision**

- (1) Decision on imposing disciplinary measures under these Disciplinary Rules is not regulated by Act No. 71/1967 Zb. on Administrative proceedings (Administrative Proceedings Act) as amended.<sup>12</sup>
- (2) Disciplinary proceedings involving students enrolled in study programmes carried out by a faculty are regulated by the provisions of these Disciplinary Rules, unless faculty issues its own disciplinary rules for students under Higher Education Act<sup>13</sup> that must be consistent with these Disciplinary Rules.
- (3) CU faculties shall harmonize disciplinary rules they had issued with these Disciplinary Rules by the time these Disciplinary Rules have become effective.
- (4) Liability for disciplinary offence committed by student prior to these Disciplinary Rules became effective shall be considered according to the rule hitherto providing the act that constituted liability was committed prior to the day when these Disciplinary Rules became effective. Liability for disciplinary offence hitherto shall be assessed according to these Disciplinary Rules only if it were more favourable for student.
- (5) Disciplinary proceedings commenced before these Disciplinary Rules became effective shall be completed according to these Disciplinary Rules.
- (6) Annexes to these Disciplinary Rules are:  
Annex No. 1 Proposal to commence disciplinary proceedings  
Annex No. 2 Request for appearance  
Annex No. 3 Decision to impose disciplinary measure  
Annex No. 4 Decision to drop imposing disciplinary measure  
Annex No. 5 Ruling on reviewing the decision to impose disciplinary measure
- (7) On the day of these Disciplinary Rules coming into effect internal regulation No. 8/2008 Disciplinary Rules for Comenius University Students in Bratislava shall be revoked in the wording of the Annex No. 1.
- (8) These Disciplinary Rules shall come into force on the day of its adoption by the Academic Senate of Comenius University and become effective on September 1<sup>st</sup>, 2018.

Prof. RNDr. Daniel Ševčovič, DrSc.  
Chairperson of the Academic Senate  
of Comenius University

Prof. RNDr. Karol Mičieta, PhD.  
Rector of Comenius University

---

<sup>12</sup> Higher Education Act S 108

<sup>13</sup> Higher Education Act S 33 (3) (d)