



UNIVERZITA  
KOMENSKÉHO  
V BRATISLAVE

# **Internal Regulations of Comenius University Bratislava**

Internal Regulation No. 2/2024

Directive of the Rector  
of Comenius University Bratislava

**on the use of artificial intelligence tools at  
Comenius University Bratislava**

**2024 Edition**

Pursuant to Art. 65 (2) of Internal Regulation No. 5/2023, the CU Statute, the Rector of Comenius University Bratislava (hereinafter referred to as "CU") is issuing the following Directive.

### **Preamble**

In the pursuit of continuous improvement and innovation in education, science, research and across the higher education environment, the Comenius University recognizes the importance of artificial intelligence as a tool that can contribute to fulfilling the mission and tasks of higher education institutions. By supporting the education and vocational preparation of students and staff in the field of artificial intelligence, CU is committed to the responsible and ethical use of artificial intelligence tools and adherence to academic integrity, transparency, and fairness. Recognizing the limits and risks of artificial intelligence, the CU emphasises the need for an independent, responsible and critical approach to the use of artificial intelligence outputs.

### **Art. I**

#### **Basic provisions**

1. The Comenius University supports the active use of artificial intelligence (hereinafter referred to as "AI") in educational, scientific research and administrative activities.
2. The intention of this Directive is to react to the impact of AI on the academic environment while formulating rules and recommendations for the creative, safe, responsible, ethical and transparent use of AI tools.
3. The formulation of rules and recommendations for the use of AI tools is primarily intended for the application of forms of generative AI in the preparation and editing of texts, but can also be appropriately applied to other forms of generative AI.
4. When using AI tools, the rules established by generally binding legal regulations, internal regulations of the CU, academic rights and freedoms, ethical and moral principles must be adhered to. The use of AI tools in violation of these rules may commit academic fraud.<sup>1</sup>
5. When using AI tools, strict care must be taken to protect personal and copyright rights and to maintain academic integrity.

### **Art. II**

#### **Rules and recommendations for students**

1. AI tools should be used primarily to support and assist learning, and should be used to develop and make effective use of students' acquired knowledge, skills and abilities.
2. It is not permissible to use AI tools to directly elaborate whole texts, to formulate

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<sup>1</sup> Section 62b of Act No. 131/2002 Coll. on Higher Education and on Amendments and Supplements to Certain Acts, as amended, and Art. 76(3) of Internal Regulation No. 23/2021 Internal Quality Assurance System for Higher Education of Comenius University, as amended.

conclusions and any claims that are supposed to be the result of the student's independent activity.

3. The outputs of AI tools need to be verified and checked.<sup>2</sup>
4. The use of AI tools in learning needs to be aligned with the guidelines and rules set by teachers.
5. Any use of AI tools in text processing must be properly acknowledged by quoting the AI tools used. Recommended ways to quote AI tools are listed in the Annex to this regulation.
6. The quoting of AI tools is not necessary when formally editing texts with AI tools.

### **Art. III**

#### **Rules and recommendations for teachers**

1. Teachers are encouraged to continuously familiarize themselves with AI systems and the use of AI tools in their teaching activities. To this end, conditions should be created at faculty and department level for training in the AI field and for supporting the introduction of new forms of teaching.
2. AI tools should be used primarily to support and assist teaching, to develop teachers' knowledge, skills and abilities in teaching activities.
3. Teachers are encouraged to support students' use of AI and guide students to use it appropriately, responsibly, ethically and transparently.
4. Teachers are advised to establish in advance and adequately justify the rules for the appropriate use of AI tools by students in fulfilling their learning obligations.
5. When assessing students' written theses, it is recommended to focus on monitoring the processes of its production, the presentation of written outputs and the verification of students' skills and knowledge, especially in the form of discussion.
6. Teachers are also encouraged to use AI tools in their scholarly, research, development or other creative activities, and the rules and recommendations set out in this Directive shall apply appropriately to these activities.

### **Art. IV**

#### **Common and final provisions**

1. The rules and recommendations set out in this Directive shall apply mutatis mutandis to the use of AI tools in each of the CU's areas of activity.
2. This Directive is without prejudice to the obligations and rules used and required in

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<sup>2</sup> It is important to recognize that AI works based on machine learning algorithms and can only handle data that has been used to train it and that has been fed into it, and therefore the outputs of AI tools can be incorrect or misleading.

external databases or projects, which may regulate the use of AI tools differently.

3. This Directive includes:

Annex 1            Recommended ways of quoting outputs or using generative artificial intelligence at Comenius University Bratislava

4. This Directive shall enter into force and take effect on the date of its signature.

In Bratislava, on 22 February 2024

prof. JUDr. Marek Števček, DrSc.  
Rector of Comenius University