

Mandatory annexes to the Grant application

The mandatory annexes as referred to in Article 3(2) of this Directive shall be submitted in the following format: MS Office, OPEN OFFICE, and PDF.

Each annex to the Grant application as referred to in Article 3(2)(a) to (h) shall start on a new sheet identified only with the project title (without the applicant's name and without signature, A4 format, 1.5 lines).

The annexes referred to in Article 3(2)(a) to (d) shall not exceed a total of six pages. They shall be provided to the assessors without mentioning the applicant's name.

In the Annex referred to in Article 3(2)(d) - the financial requirements of the project and their justification should be broken down into the following headings:

- (1) total current expenditure, of which:
 - a) travel expenses,
 - b) materials and supplies,
 - c) other goods and services,
 - d) others,
- (2) total capital expenditure,
- (3) total financial requirement.

The Annex referred to in Article 3(2)(e) - annotation of the scientific project, which shall be no more than 20 lines and shall contain a condensed summary of the information on the project from the preceding sections (points (a) to (d) and (h)), shall be made available to all members of the Committee, without mentioning the applicant's name.

Ref. No.
In Bratislava, on

The Rector of the Comenius University Bratislava (hereinafter referred to as "the Rector of the CU") as the statutory body of the Comenius University Bratislava (hereinafter referred to as "the CU"), hereby issues the following

d e c i s i o n :

In accordance with Article 53(2) of Internal Regulation No. 40/2023 Statute of CU and the Internal Regulation No. 1/2024 Directive of the Rector of CU Principles of Allocating Grants of the Comenius University (hereinafter referred to as "the Rector's Directive"), the Rector of the Comenius University has decided to allocate funds to support the scientific project solution:

No.:

Name:

Project Investigator:

I.

The amount of allocated funds from the Development Fund of CU in accordance with the approved Methodology of allocation of subsidy to faculties and other units of the Comenius University Bratislava for the year and in accordance with Article 8 of the Rector's Directive shall be as follows:

EUR,

in words: EUR

II.

Comenius University Bratislava shall allocate funds to the faculty in the form of an increase in the education subsidy within the time-limit of The funds allocated by this Decision may only be used until; after this deadline the funds may not be used.

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Rector of Comenius University

Declaration by the Project Investigator on the decision to allocate funds to support the scientific project solution

No.:

Name:

Project Investigator:

In accordance with the provisions of the Directive of the Rector of the Comenius University Bratislava (hereinafter referred to as "the CU") No. 1/2024 Principles of Allocating CU Grants (hereinafter referred to as "the Rector's Directive No. 1/2024"), the Project Investigator undertakes that:

- (1) he/she shall comply with the provisions of Act No. 523/2004 Coll. on the Budgetary Rules of the Public Administration and on Amendments and Supplements to Certain Acts, as amended, and with the applicable and effective internal regulations of Comenius University,
- (2) he/she shall use the funds allocated to cover part or all of the financial costs associated with the project solution and not use them for any purpose other than that for which they were approved and shall only use the funds to cover costs related to the project solution,
- (3) he/she shall use the funds allocated for current expenditure according to the project proposal up to the amount allocated and shall not use the funds for the payment of remuneration for work carried out by other persons,
- (4) publications produced with the contribution of the allocated CU Grant shall include the title of the scientific project and its number,
- (5) by 15 January he or she shall submit the electronic report on the project solution, its results and the use of the allocated funds according to the draft, which shall be published on the website of Comenius University on 20 January, and its printed signed version with copies of published outputs and the accounting report for the allocated funds within five days after the submission of the electronic form of the final report to the Vice-Rector for Science and Doctoral Studies.

In

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Project Investigator