

**Contract  
of Provision of Program of Higher Education Study**

made in compliance with § 51 of Act No. 40/1964 Zb.(Civil Code) as amended  
between and by the following Parties :

1. Comenius University, Bratislava („UK“)  
Šafárikovo námestie č. 6, 818 06 Bratislava, Slovak Republic

Comenius University, Bratislava, Faculty of.....  
....., Slovak Republic

Represented by the Dean .....

IČO (Registration Number):.....

DIČ (Tax Reg. Number.).....

IČ DPH (VAT ID Number):.....

Bank Connection: .....

Recipient:.....

SWIFT Code:.....

IBAN:.....

Account Number:.....

Cross Border Transfer Bank:.....

("Comenius University, Faculty of ..... " or „Faculty“)

and

2. ....  
(Name, Surname, Permanent and Interim Residence, Passport No.)

Bank Connection:

Variable Code<sup>1</sup>:

Account Number:

(„Foreign Student“)

**Article 1  
Purpose**

The purpose of this Contract is to provide a program of higher education study at Comenius University Faculty of..... offered in the accredited .....<sup>2</sup> program of study

<sup>1</sup> Numerical combination only without any other signs

<sup>2</sup> Specify the degree seeking program of study (bachelor, master, bachelor-master combined, medical doctoral or PhD. programs).

..... field of study ..... („program of study“ or “study/studies”) to self-paying Foreign Student, who has been admitted to a program of higher education study in agreement with Act No. 131/2002 Z. z. (Higher Education Act) amending some other statutes as amended („Higher Education Act“), Comenius University By-Laws/Statute, the Faculty By-Laws/Statute, Comenius University Rules of Study and the Study and Examination Rules of Comenius University Faculty of ..... („Comenius University Internal Rules and the Faculty Internal Rules“). The standard length of study is .....years.

## **Article 2 Faculty Obligation**

- 2.1 Comenius University Faculty of .....agrees to provide for the Foreign Student the program of study under Article 1, to be organized and offered in compliance with the Higher Education Act, Comenius University Internal Rules, the Faculty Internal Rules and the Rules of Study specified in Article. 1.
- 2.2 Comenius University Faculty of .....will not cover the Foreign Student’s travel expenses, meals or pay any scholarship .
- 2.3 Comenius University Faculty of .....will not arrange or cover any insurance for the Foreign Student.
- 2.4 Neither Comenius University Faculty of .....nor Comenius University will arrange for the Foreign Student’s accommodation, unless the Parties have agreed otherwise.
- 2.5 Comenius University will award to the Foreign Student, who has completed .....program of study, the academic degree of ..... and will issue the documents of completion of the studies in compliance with the Higher Education Act. The academic degree of ... ..... is a legitimate degree in the Slovak Republic. Comenius University has no responsibility for its recognition in other countries. Issuance of the appropriate documents of completion of the studies is subject to compliance with the obligations under this Contract, Comenius University Internal Rules, its corresponding supplements and the generally binding statutory regulations.

## **Article 3 Foreign Student’s Obligations**

- 3.1 The Foreign Student admitted to and participating in the program of study in agreement with the provisions of this Contract, must, in the duration of the studies, comply with all the obligations arising from the program of study, the study plan, Comenius University Internal Rules and the Faculty Internal Rules governing organization and structure of the studies.
- 3.2 In addition the Foreign Student must, in particular<sup>3</sup>:
  - a) have paid the tuition fee within the deadline set forth in Article 5 with the proof of payments submitted to the applicable Students’ Affairs Department,
  - b) arrange for his/her insurance coverage in the Slovak Republic, including accident insurance and other types of insurance at his/her own costs,
  - c) have obtained a valid long-term residence permit in the Slovak Republic issued by the relevant Alien Police and Passport Services Department in the Slovak Republic or

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<sup>3</sup> Obligations of part-time students may be adjusted as appropriate.

- by a consular office outside Slovakia to be submitted on the date of enrollment to the first year of study,
- d) have complied with other requirements arising from Act No. 48/2002 Z. z. governing residence of aliens and have submitted the relevant proofs within the set deadlines and as directed by the Faculty Students' Affairs, in particular .....<sup>4</sup>,
  - e) be familiarized with the current rules and regulations governing the studies at Comenius University Faculty of ....., and abide by the statutory regulations of the Slovak Republic, Comenius University Internal Rules and the Faculty Internal Rules;
  - f) cover all of his/her travel expenses;
  - g) other .....
- 3.3 The Foreign Student is responsible for any damage caused, during his/her study, to the property of Comenius University or the property of any third party.

#### **Article 4 Organization of Programs of Higher Education Study**

- 4.1 The program of higher education study begins ..... The duration, course, probationary terms and completion of the studies and any other facts related to organization of the studies are governed by Comenius University Internal Rules, the Faculty Internal Rules and the applicable program of study in conformity with the Higher Education Act.
- 4.2 The language of instruction of the program of higher education study will be .....

#### **Article 5 Terms of Payment**

- 5.1 The Foreign Student must pay the tuition of EUR..... for the first year of study. In the second and subsequent years of study the Dean may increase the tuition fee by the amount of annual inflation rate to be determined according to the consumer price index as shown in the official publications of the Statistical Office of the Slovak Republic, by comparing the current June statements with the June statements of the previous calendar year.
- 5.2 The Foreign Student will pay the tuition fee under para. 5.1 by the bank transfer to the bank account<sup>5</sup> of Comenius University Faculty of ..... kept in ....., Account Number: .....in advance for the relevant academic year, not later than on the enrollment date. A proof of tuition payment must be presented by the Foreign Student to the Faculty Students' Affairs Office on the day of enrollment.<sup>6</sup>
- 5.3 In case of regular completion of the studies, the Foreign Student will pay to Comenius University the fee for the issuance of the documents of completion of the studies of EUR 500.00 in cash to the Comenius University Pay Office or to the Bank Account of Comenius University:

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<sup>4</sup> The actual obligations and deadlines for the submission of the relevant permits and proofs may be shown.

<sup>5</sup> Another form of payment may be agreed by the Parties.

<sup>6</sup> Another due date may be agreed in conformity with Article 6 para. 1 of Rector's Directive governing the terms and conditions of contracts in relation to foreign students studying at Comenius University

Bank Connection: Štátna pokladnica (Treasury Office), Radlinského 32, 810 05 Bratislava, Slovak Republic

Recipient/Beneficiary: Univerzita Komenského v Bratislave, Rektorát, Šafárikovo nám. 6, 818 06 Bratislava, Slovak Republic

SWIFT Code: SUBASKBX

IBAN: SK 96 8180 0000 0070 0015 0502

Variable Code<sup>7</sup>: .....

Recipient's Account Number: 7000150502/8180

Foreign Transfer through: Všeobecná úverová banka, a.s., Mlynské Nivy 1, 829 90 Bratislava, Slovak Republic, no later than 15 days after the regular completion of the studies. The bank charges related to the transfer of payment will be borne by the Foreign Student.

- 5.4 In case of the Foreign Student's default of payment under this Article, the Faculty will be entitled to charge the Foreign Student a penalty interest of double discount rate set by the National Bank of Slovakia as of the first day of default of the amount owing.

## **Article 6**

### **The Term of Contract**

6.1 This Contract is made for a specified period of time, i.e. until the Foreign Student has completed the program of higher education study offered by the Faculty in the extent laid down by the current statutory regulations, Comenius University Internal Rules, the Faculty Internal Rules and the program of study.

6.2 In conformity with the provisions of the Higher Education Act and Comenius University Internal Rules, the study may terminate

a) within a regular term

b) otherwise, i.e. by

1. abandoning the studies,
2. not completing the studies within the term laid down in § 65 para. 2 of the Higher Education Act,
3. exclusion from the studies,
4. the Foreign Student's death.

The process of completion of the studies is governed by the provisions of the Higher Education Act, Comenius University Internal Rules and the Faculty Internal Rules.

6.3 In case of non-completion of the studies under para. 6.2 (b), the Faculty will not be obligated to reimburse the tuition or any other fees.

6.4 The Contract will terminate by expiration of the term for which it has been concluded or by cancellation.

6.5 The Foreign Student may cancel this Contract if the Faculty has failed to arrange the program of classes in its entirety or in accordance with the plans of study programs offered in the relevant academic year.

6.6 The Faculty may cancel this Contract in case of the Foreign Student's failure

a) to pay the tuition under Article 5 para. 5.1 or its part within two months after the due date, unless the Parties have otherwise agreed;

b) to comply with any obligation under Article 3 para. 3.2.

6.7 Such cancellation will become effective on the day of its delivery in writing to the other Party. The Contract will terminate on the date of its cancellation.

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<sup>7</sup> Give the numerical combination without other signs.

- 6.8 In case of cancellation under para. 6.6, the Foreign Student will not be entitled to reimbursement of the tuition already paid or other payments already made.
- 6.9 In case of cancellation under par. 6.5, the Foreign Student will be entitled to reimbursement of unused tuition or its pro-rated percentage.

**Article 7**  
**Final Provisions**

- 7.1 The Parties agree that the Contract will be governed by the laws of the Slovak Republic. Any possible disputes arising from this Contract will be submitted to the jurisdiction of the courts in the Slovak Republic.
- 7.2 Any changes and modifications of this Contract will be possible only in the form of written amendments that will become integral part of the Contract upon consent of and signing by both Parties.
- 7.3 The Contract is made in three counterparts in the Slovak language and three counterparts in the English language, one of each for the Foreign Student and the two of each for the Faculty.
- 7.4 The two language versions are legally of equal status. In case of ambiguity arising from incompatible interpretation/construction of any provisions of the Contract in the Slovak and English versions, the Slovak version will take priority.
- 7.5 The Parties represent and warrant that they have become familiarized with the content of the Contract, and indicating their consent without any reservations, they have signed it below.
- 7.6 This contract will come into force and effect on the date of signing by both Parties.

In Bratislava, dated .....

In Bratislava, dated .....

.....

.....

Dean

Foreign Student