



UNIVERZITA
KOMENSKÉHO
V BRATISLAVE

Internal Regulations Comenius University in Bratislava

Internal Regulation No. 16/2025

Directive of the Rector
Comenius University in Bratislava

Amendment No. 1
to Internal Regulation No. 15/2024
**Directive of the Rector of
Comenius University in Bratislava,**
regulating the accommodation process at
Comenius University in Bratislava

Year 2025

The Rector of Comenius University in Bratislava (hereinafter referred to as “CU”) issues, in accordance with Article 65(2) of Internal Regulation No. 5/2023 — the Statute of CU — this **Amendment No. 1** to Internal Regulation No. 15/2024, the **Directive of the Rector of CU regulating the accommodation process at CU** (hereinafter referred to as the “Directive”).

Article 1

The Directive is amended and supplemented as follows:

1. In Art. 1, paragraph 2, the year “2021” is replaced with “2024” and the year “2027” is replaced with “2029”.
2. In Art. 1, paragraph 3, letter a) shall read as follows:
“a) the preparatory phase; during the preparatory phase, essential information is provided to ensure the smooth execution of the implementation and accommodation phases, the allocation of accommodation capacities in CU’s housing facilities is carried out, the readiness of the electronic system is checked, points for activities are assigned to continuing students, and exceptions are granted by the deans of individual faculties and by the CU Support Centre for Students with Specific Needs.”
3. In Art. 3, paragraph 3, the words “provided there is sufficient accommodation capacity” are inserted after the word “facilities.”
4. In Art. 4, paragraph 6, letter b), the words “electronic system” are replaced with “electronic systems.”
5. In Art. 6, paragraph 6, a new sentence is added at the end: “Within the accommodation capacities of JLF CU and FTVŠ CU, rooms are also allocated for doctoral students.”
6. In Art. 8, paragraph 3, letter b), the words “for stabilization or” are inserted after the word “interest.”
7. In Art. 8, paragraph 3, letter c) is deleted. The current letter d) is re-labeled as letter c).
8. In Art. 9, paragraph 2, the word “or” is deleted after “ŠP.”
9. In Art. 9, paragraph 2, the comma after the words “interfaculty capacity” is deleted.
10. A new paragraph 8 is added after paragraph 7 in Art. 9, which reads:

“(8) Art. 8, paragraph 5 shall apply accordingly to applicants with specific needs. An applicant with specific needs is not entitled to accommodation allocation:

- a) if they are a student of a CU faculty based in Bratislava, have permanent residence in Slovakia, within the reach of the Integrated Transport System of the Bratislava Region, and are not granted an exception by the CU Support Centre for Students with Specific Needs (CPŠ CU) within periods B1 to B3 of the schedule; or
- b) if they are a student of a CU faculty and their permanent residence is within the reach of the public transport network of the city of Martin, and they are not granted an exception by CPŠ CU within periods B1 to B3 of the schedule.

Support center for students with special needs shall inform CIT CU about granted exceptions, which shall record the exceptions in the applicant’s request in the electronic system.”

11. In Art. 11, paragraph 3, letter b), the period at the end is replaced by a comma, followed by the word “or.”

12. In Art. 11, paragraph 3, after letter b), a new letter c) is inserted, which reads:

“c) if the applicant is a doctoral student of a CU faculty based in Martin, has permanent residence within the reach of the public transport network of the city of Martin, and the dean of the CU faculty based in Martin does not grant them an exemption through the electronic system within periods B1 to B3 of the schedule.”

13. In Art. 12, paragraph 2, the number “10” is replaced with “14.”

14. In Art. 12, paragraph 3, the second sentence reads: “The chair of the accommodation committee shall express their approval of the proposed waiting lists by the B6 deadline of the schedule.”

15. Art. 12, paragraph 4 now reads:

“(4) Except for the cases specified in paragraph 6, accommodation shall always be allocated to:

- a) applicants with specific needs except those specified in Article 9, paragraph 8,
- b) admitted applicants who were accepted in the regular term of the admission procedure and have paid the advance deposit according to Article 8, paragraph 4, except those specified in Article 8, paragraph 5,
- c) doctoral students except those specified in Article 11, paragraph 3.”

16. In Art. 12, paragraph 6, letter b) now reads: “in cases pursuant to Article 7, paragraph 5,”

17. In Art. 12, paragraph 6, letter c) now reads: “if a student also interrupts the obligations set out in Article 7, paragraph 7,”

18. In Art. 20, paragraph 1, second sentence, the word “CU” is followed by “/MidPoint.”

19. Annex No. 3 to the Directive is replaced by Annex No. 1 to this Addendum.

20. Annex No. 4 to the Directive is replaced by Annex No. 2 to this Addendum.

Article 2

This Addendum shall enter into force and take effect on the date of its signature.

In Bratislava, 22 May 2025

Prof. JUDr. Marek Števíček, DrSc.

Rector of Comenius University